Nathan Walker Heck

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EXPERIENCE

U.S. House of Representatives **Washington, DC**

Press Assistant **January 2026 - Present**

- Draft press releases, statements, and media advisories on behalf of a Member of Congress, ensuring accuracy and alignment with communications strategy.
- Build and maintain relationships with local and national press, responding to media inquiries and coordinating interview requests.
- Manage day-to-day digital communications, including website updates and social media content, to strengthen the office's public presence.

Staff Assistant **November 2025 - January 2026**

- Managed front-office operations, including greeting visitors, answering phones, and routing public inquiries to the appropriate staff.
- Processed incoming mail and public correspondence, logging inquiries in the office's case management system.
- Coordinated Capitol tour requests and commemorative flag orders for visitors to Washington, DC.

Communications and Legislative Intern **August 2025 - November 2025**

- Supported communications team with drafting X posts, graphics, and social media content.
- Monitored media coverage and compiled press clips for staff.
- Assisted with public correspondence and drafted letters on behalf of a Member of Congress.

Southern Cubing, LLC **Remote**

Media Team Volunteer **August 2026 - Present**

- Designed and launched a regional newsletter covering competitions across five southern states.
- Create graphics and social media content for competition announcements and results.

Jana Wrenay Elkins, Realtor **Fayetteville, Arkansas**

Realtor's Assistant **May 2017 - May 2025**

- Leveraged creative proficiency to design captivating graphics, persuasive flyers, and other diverse marketing materials leading to the sale of over $20,000,000 of real estate property.
- Installed and strategically positioned "for sale" signage to optimize property visibility and attract potential buyers.
- Managed paperwork, ensuring meticulous organization and efficient processing.

Heck designWorks, LLC **Fayetteville, Arkansas**

Freelance Graphic Designer **September 2020 - December 2020**

- Designed the company's official logo, aligning with brand values and aesthetic goals.
- Created a large-format skid sign incorporating the logo and key messaging, enhancing the company's presence at construction and job sites.
- Delivered all assets in print-ready formats and ensured consistency across digital and physical branding materials.

EDUCATION

University of Arkansas, Walton College of Business **Fayetteville, Arkansas**

Bachelor of Business Administration and Management, Marketing **2025**

SKILLS

- Microsoft Office
- Google Office Suite
- Adobe Creative Cloud (Photoshop, Illustrator, Premiere Pro)
- Programming Languages (Java, C#, Python)

ADDITIONAL INFORMATION

Language: Spanish (Working Proficiency)
Interests: World Cube Association, Freelance Graphic Design, Video Game Development